

**Minutes
DEVELOPMENT REVIEW COMMISSION
RETREAT
JANUARY 12, 2008**

The Development Review Commission Retreat was held on January 12, 2008, at the City of Tempe's Development Services Department Conference Room, Garden Level, 31 East Fifth Street.

Present:

Vanessa MacDonald, Chair
Mike DiDomenico
Stanley Nicpon
Tom Oteri
Dennis Webb
Monica Attridge
Peggy Tinsley
Heather Carnahan

Absent:

Mario Torregrossa

City Staff Present:

Lisa Collins, Deputy Development Services Manager
Steve Abrahamson, Planning & Zoning Coordinator
Jeff Tamulevich, Commercial Code Compliance Supervisor
David Park, City Attorney's Office
Lisa Lathrop, Administrative Assistant II

The retreat convened at 9:00 a.m.

Topics for discussion included:

- Open Meeting Law
- Conflict of Interest
- DRC Bylaws
- 2008 Study Session Topics

David Park opened the retreat by discussing Open Meeting Laws. Topics covered included explaining the OML, defining the term "quorum", identifying who the law applies to as well as the exceptions, and describing consequences of violating the law.

After a brief fifteen minute break, David moved on to Conflict of Interest.

David explained the difference between Remote and Substantial Interest as outlined in State Law. Other topics relating to Conflict of Interest included how to best determine if a conflict exists, how to disclose the conflict, and the penalties of violating Conflict of Interest laws.

Lisa Collins reviewed the Development Review Commission's Rules of Procedure and several changes were mentioned for future discussion, including: a modification to Rule 4 to include posting on the internet; limiting applicants as well as the public on presentations; placing a possible ending time on the agenda, i.e. will not begin a case after a certain time; and reserving the right to continue cases after that stated time to either a special meeting or a future scheduled meeting.

Lisa then requested Commissioners to give her their thoughts regarding possible Study Session topics for 2008. Some of these topics include: Parking/traffic, short five minute updates/reviews on various Zoning Development Code Sections at every Study Session, projects that will be placed on future agendas, TOD updates, a possible Commercial Code Compliance and Neighborhood Enhancement presentation, and website functionality.

The Commission adjourned at 12:30 p.m.



Lisa Collins
Deputy Development Services Manager